

TEMPORARY PUBLIC ART PROPOSAL INFORMATION FORM

Lead Artist _____

Mailing Address _____

City _____ State _____ Zip _____

Phone # _____ Fax # () _____

Email _____

Project
Coordinator _____

Mailing
Address _____

City _____ State _____ Zip _____

Phone # _____ Fax # () _____

Email _____

Sponsoring
Organization _____

Contact Person: _____

Street Address

City _____ State _____ Zip _____

Phone # _____ Fax # () _____

E-mail _____

Funding
Source(s) _____

Proposed Site of Temporary Public Art Project (Address/Cross Streets)

Title of Temporary Public Art Project _____

Approximate Dimensions of Artwork _____

Duration of Project (Install and Deinstall Dates) _____

Supervisor's District where proposed art project will be installed # _____

District numbers can be found at

<http://gispubweb.sfgov.org/website/nuviewer/monsmmap.asp>

Attach your proposal to the completed Temporary Public Art Proposal Information Form. Please include the following:

- 1) Letter of approval from the City agency having jurisdiction of over the site, or the property owner if project is funded by City funds.
- 2) Three letters of community support.
- 3) Brief narrative description of the proposed project. Please address the intent of the artwork and how it relates to the site.
- 4) Scale drawing or model of the proposed project.
- 5) Image(s) of proposed site.
- 6) List of proposed materials.
- 7) Budget, including the funding source for the project.
- 8) Timeline, including dates of installation and deinstallation.
- 9) Maintenance plan for duration of display.
- 10) Structural engineer drawings to ensure safety and stability of proposed installation.
- 11) Thorough ADA compliance review.
- 12) Resumes of all artists involved.
- 13) Signed Waiver of Proprietary Rights for Artworks Placed on City Property or Private Property.

Incomplete proposals will not be reviewed by the Arts Commission.